

CEGSAC

CEGSAC Executive Board Meeting

November 11th, 2024

- 1- VP: CEGSAC e-board team-building activities: The bowling event was on Friday, November 22, after 6 pm. This can also be arranged for Wednesday (11/20). The date can also be rescheduled based on the availability of the CEGSAC team members. The reservation rate for the event is 24 bowling/lane/hr. The rent for 2 lanes/hr. is around 100. The reservation will depend on the sign-up. Andrew will send out a poll for the sign-up. Please sign up for the poll. The activity's budget may be covered by CEGSAC if it can be justified.
- 2- Secretary: Minutes should be uploaded on the website. Make sure it looks professional before it gets published.
- 3- OPR updates:
 - a. Websites should be updated: past events + upcoming events: OPR should update the website frequently.
 - b. Newsletter progress: The OPR has sent an email to a couple of students and professors. Whenever they reply, they will go for the interview. For now, the team asked them whether they agreed to the interview. The interview can be a questionnaire answer or in-person. One criterion for reaching out to the students is that he/she/they involve themselves in several activities as a grad student. The criterion for choosing the professors is that they are doing active research, especially young professors so that they can provide more insights on interesting research topics.
 - i. Timeline: The OPR is going to send the newsletter before the end of the class of this semester.
- 4- PD Committee:
 - a. Mentorship updates:
 - i. The first social/networking event: The team send email for finding mentor and mentee. They need to send a reminder email to attract more people. They need to

finalize the budget and food based on participation or how many people sign up for the event. The team is working on increasing participation.

- b. Research Bytes, Nov 14th
 - i. Latest sign-ups: As of 11th Nov, a total of ten (10) people signed up, but only two people for presentation and both are from structures. The team should email students from each concentration. They email students of each concentration by their email list. The team should reach out to students very soon as the event is very close. They can also send an email to students so that they are present during the event. They may also ask Dr. Dulcy to send an email to the new grad students who are attending the grad student seminar. The team should update the professional team and Hosein so they can keep track of the event and update themselves.
 - ii. Reserve a room and share the room number (HAMP-2113): The room number is 2123. The event will start at 4:30 pm.
- 5- GSAC Industry Leaders meeting Updates: The upcoming career fair is tentatively on Jan 28th. One virtual fair can also be arranged later in February or later. They will have a social/meeting event after the career fair where students can interact with the company contact person. The team will send an email to students about which company they want to join in the career fair. The organizing team will also initially select a list of companies. Students can also share a list of companies they are interested in, as well as the companies where they have existing contacts. The organizing team will email those companies too if that company is not already on the email list. They have their next meeting in early December. One suggestion that came out for the CEGSAC PD committee is that they can arrange the research symposiums during that time, especially the day after the career fair.
- 6- CCO Committee

- a. Promoting voluntary works: The CCO should find the upcoming voluntary events and share them with students. They should keep track of the voluntary work and email the students if they are interested in any voluntary activities.
 - b. Event for this month: Pumpkin painting is next week on Friday (11/22). The team will arrange the flyers and make arrangements to send an email to the students about the event. If the pumpkins are not available, they have decided on gingerbread houses as an alternative. Some of the committee members think that the gingerbread event will be easier to arrange for the team. The team needs to decide on the event and let Hosein know before the end of the day. They need to reserve the location of the event. While they are deciding on the location (classroom), they need to reserve a room which does not have a fixed table and chair.
- 7- PGSG Senator updates: PGSG team night will discuss the activities, and Deepak will share once he heard of the events. PGSG has taken transportation to BOWEN lab issue, and they are handling it right now.
- 8- Treasurer updates
- i. GSOGA Application (Andrew and Hosein): Hosein has done the first couple of pages. Andrew will give his review soon. They need to look over their previous applications and make changes accordingly. For the most part, the application is filled out. They need to review and finalize the application. Justin has planned for the office equipment for CEGSAC. They need to decide on finalizing the equipment. The CEGSAC team can give their opinions on this. Justin can share the amazon links for the equipment. The CEGSAC team are also welcome to give their own preference.
 - ii. Internal Deadline: November 11th
 - iii. The final deadline is January 15th, 2025.
- 9- SHW Committee:

- a. Weekly sports (Soccer, volleyball, badminton)
 - i. The first event turnout & photos: a total of eight (08) people attended the event, which may be considered a good participation. The next event is volleyball event. They are planning it.
 - ii. Keeping the CEGSAC sport WhatsApp group active: Promote the WhatsApp group for communication and make sure to take photo of each sports event so that the OPR can post the event to the social platforms.
 - iii. Hot cocoa and painting events: They are planning to do the event on November 26th right before the Thanksgiving break. They can reserve the event for January if the schedule is too busy for this month.

Members Present:

First Name	Last Name	Committee
Mohammadhosein	Pourgholamali Davarani	President
Andrew	Coble	Vice President
Mithun	Debnath	Secretary
Justin	Schwartz	Treasurer
Deepak	Benny	PGSG Senator
David	Holguin Mejia	Co-chair (PD)
Jacob	Johnson	Co-chair (PD)
Elijah	Ruiz	Co-chair (PD)
Namith	Sunil Kumar Puthalath	Member (PD)
Luke	Barckholtz	Member (SHW)
Bhavesh	Kumar Sharma	Member (SHW)
Trazigate	Wanjira Njeru	Co-chair (CCO)
Kennedy	Lauren Pere	Co-chair (CCO)
Prathyusha	Malladi	Co-chair (OPR)
Edwin	Patino Reyes	Co-chair (OPR)