

## CEGSAC Executive Board Meeting

September 30, 2024

### 1- SHW updates

- a. Issues with the bowling event: The SHW team is working on finalizing the bowling events. Generally, the bowling event prices are lower on Thursday night prices are reduced.
- b. Space reservation for weekly sports: A lot of participants are interested, especially they found a significant response women soccer. Got a space reserved. Myles will meet with someone from CoRec to finalize things.
- c. Schedule of the events/activities for Fall 24: All the committees need to prepare an activity plan. The activity plan will be decided on Wednesday.
- d. Meeting with the new members: President is meeting the new members if the CEGSAC board on Wednesday.
- e. Improving the team's communication: SHW team need to update the activities to organize the events smoothly.

### 2- PD updates

- a. CV workshop: The PD team sent a reminder for the workshop. There will be food for the event. ITE will also send the reminder today (Monday).
- b. Schedule of the events/activities for Fall 24: The PD Team need to decide on the activities. Once activity is finalized, they need to talk to the committee members. Next activity can be the alumni.
- c. Existing PD members will meet with the new members/co-chairs to introduce and discuss their next plan
- d. Mentorship program: The mentorship program will be continued with one member of the PD team.

- 3- CCO updates: CEGSAC will send an email to the grad students for the CCO. Email should contain responsibility and all the details.

- a. Picnic: Oct 12 [cultural potluck]. As there is no member of the CCO team, Mithun and Deepak will lead the event as they have organized these events previously as co-chair of the CCO.
  - b. Corn maze Oct 19: The team is currently deciding on the corn maze as Oct 19.
- 4- All the committees are responsible for:
- a. Event promotion: All committee members should make flyers, send emails, share the event on the WhatsApp group.
  - b. The event should be circulated on all social media (e.g., Instagram, CEGSAC website, TV, and others) by the OPR.
  - c. Timing is super important. Planning and promoting the event should be done at least 2 weeks before so that space reservation and all other issues become smooth.
- 5- Treasurer updates:
- a. GSOGA: Deadline for the event is 10/09/2024. The office of treasure is trying to work on equipment grant. There is another deadline for January. Andrew and Hosein will help to prepare the GSOGA grant. They will discuss the grant and help Justin. A big chunk of money was spent on the emerging leader event last year, so it would be great if the office of treasurer maintains the balance how much money is left for the rest of the events.
  - b. Office equipment grant: Desks and chairs are available from Hampton spare office store. Justin will make the list of equipment. Before the end of the semester, the equipment process will be finalized. The work should be done as soon as possible. Having some of the tables will help to create a space to work from there. This can also be used for meetings and unrequested workspace. The room can be used for discussion space/table, storage space, and workspace.
  - c.
- 6- OPR updates:
- a. Newsletter: Newsletter should be sent before fall break.
  - b. Introducing new officers

7- PGSG Senator updates: Last week, there was a listening session on transportation issues. HAMP and BOWEN lab transportation issues have been raised. PGSG is considering the stipends and food problems. Senate meetings are regularly happening. Students can apply for small research grants if a student is not funded. Anyone who is interested in PGSG, grad students can look their websites for more information.